

# VIRTUAL CLASSROOM – ESSENTIALS PROGRAMME

*An IITD endorsed programme in effective delivery of online training.*

**Aimed at:** Those with responsibility and experience in delivering training programmes in a classroom setting, who need to quickly develop the knowledge and skills to transform classroom sessions into engaging online programmes.

**Trainer:** **Flexlabs**, in partnership with Harvest Resources, are specialists in learning and development technologies and have a wealth of experience in upskilling trainers as they move to deliver programmes in an online format.

## Programme Objectives

This programme is designed to give training professionals the knowledge, skills and confidence to quickly transition their existing training programmes to virtual delivery. Participants will gain an insight into best practice approaches for the design and delivery of interactive and engaging live classroom sessions and gain first-hand experience of the virtual classroom environment.

## Programme Structure

This programme is delivered online, over a 1-week period, in the following format:

- 2 x Live Virtual Classrooms (2 hours each)
- Independent learning activity pre-Virtual Classroom and post-Virtual classroom
- Moderation and mentoring of suite of activity throughout the week.
- Access to a digital learning design toolkit for 6 weeks.
- Access to extensive digital workbook.

## Programme Content

- Fundamentals of instructional design for virtual classrooms.
- Creating your virtual classroom storyboard.
- Virtual classroom interactive tools.
- Preparing for your virtual classroom.
- Facilitating a virtual classroom.
- Virtual classroom software and technology.

## Certification

- The programme is endorsed by the Irish Institute of Training and Development. All successful participants will be awarded a certificate from the IITD. As the professional body in Ireland for Learning and Development, the purpose of the IITDs Endorsed Awards is to recognise excellence, best practice and innovation in Learning and Development and to provide Professional Body recognition for programmes or people development initiatives.

**To book your place, or for more information, contact Sinead Gallagher on [sinead.gallagher@ibec.ie](mailto:sinead.gallagher@ibec.ie)**